

Ohio Summer Food Service Program

Racial and Ethnic Data Form

Sponsor: _____ Site: _____
Site Contact Name: _____ Title: _____
Site Supervisor: _____
Site Address: _____

Monitor's Signature: _____ Date: _____

Ethnic Categories	Number of Participating Children
Hispanic or Latino	
Not-Hispanic or Latino	

Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term "Spanish origin" can be used in addition to "Hispanic or Latino."

Racial Categories	Number of Participating Children
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	

American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community recognition.

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American: A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" can be used in addition to "Black or African American."

Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Racial and Ethnic Data Form Instructions

- The sponsor should complete this form for each site under its jurisdiction each year. Sponsors of residential camps must collect this information for each camp session. For all other sites, the sponsor must count the participating children at least once during the site's operation.
- On May 17th, 2021, USDA released [CACFP 11-2021, SFSP 07-2021](#) Collection of Race and Ethnicity Data by Visual Observation and Identification in the Child and Adult Care Food Program and Summer Food Service Program – Policy Recission. **Visual observation and identification by SFSP sponsors is no longer an allowable practice for SFSP program operators.**
- All line items on this page must be answered numerically (no percentages).
- Sponsors must collect self-reported data from participants to the maximum extent possible. Program sponsors should choose data collection methods that are easy for parents and guardians to use. The Parent/Guardian Racial/Ethnic Data Questionnaire may be used to collect this information. For the purposes of this requirement, the participant's name is not required.
- Because providing racial and ethnic data is voluntary on the part of the participant, the sponsor may be unable to obtain that participant's information. For this reason, it is not expected that the number of respondents will equal the number of children at a meal service site.
- Sponsors may use data that participants self-report through program enrollment, school databases or census data. The following data collection methods may be used:
 - Census data found at the [U.S. Census Bureau QuickFacts: United States](#)
 - [National Center for Education Statistics Common Core of Data](#) database
 - Use aggregated school enrollment data for sites that are operated at the same school or at a site located in the area served by a school.
- FNS also issued memo [SFSP 05-2022](#) to provide clarification on questions related to SFSP 07-2021.
- The sponsor must retain racial and ethnic data for three years, plus the current year, and must safeguard this information to prevent its use for discriminatory purposes. Access to program records containing racial and ethnic data should be kept confidential and limited to authorized personnel.

Parent/Guardian Racial/Ethnic Data Questionnaire

Date: _____

_____(Sponsor name)_____ is required by federal law to collect racial and ethnic data of participants receiving meals. This data can be used to:

- Determine how effectively our program is reaching potential eligible persons and beneficiaries
- Identify areas where additional outreach is needed
- Determine any barriers to access

While we encourage you to provide the below information, there is no penalty for declining to self-identify. Thank you and enjoy your meal!

1. Are you Hispanic or Latino?

- ☐ Yes
- ☐ No
- ☐ Decline to answer

2. Regardless of your answer to the prior question, how do you identify yourself?

- ☐ American Indian or Alaskan Native
- ☐ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White
- ☐ Decline to answer
- ☐ Yes